

# CROXTON PARISH COUNCIL

Minutes of meeting held in Village Hall on Thursday 13<sup>th</sup> April at 7.30pm

<b>Present:</b>	R King	RK	Chairman
	I Andrews	IA	Vice Chairman
	G Goucher	GG	Councillor
	D Stephen	DS	Councillor
	D Goucher	DG	Clerk/RFO
	J Smith		Shadowing Clerk

## Apologies:

I Monson Norfolk CC sent apologies

## Declarations of Interest

No Declarations of Interest were received

## Minutes of the Previous Meeting

Minutes of Meeting on 9<sup>th</sup> March having been previously circulated were agreed as a true record.

Minutes proposed by IA and seconded by DS.

## Matters Arising

### Report from County Councillor

Apologies received from Councillor Monson.

### Report from District Councillor(s)

No District Councillor in attendance.

## Highways Matters

- Chairman reported D Jacklin (NCC Highways Engineer) is working towards obtaining a road closure to carry out a drains adjacent to Earl Warren for possible break in drainage line.
- DS reported patch sinking at the junction with High Tree/Pinelands and the Street. To be recorded (photos)
- Also noted was the pronounced hole where Hall Farm roadway entrance meets The Street.
- Also noted that the pavement upgrade/repair work in the street is now underway and is scheduled to take 8-10 weeks.

## GTDP Matters

- RK reported the next board meeting would be on 21 April at Charles Burrell Centre.
- DS reported the next Communities Sub-Group meeting would be on 19 April in Kings House and the Agenda is on the Village notice board. A general discussion of matters raised at the Subgroup meeting followed.

Signed 15<sup>th</sup> June 2017

## JNP Update

- RK reported CPC are still awaiting the necessary maps for both JNP documents– their progress could well have been caught up in administration problems at Breckland.
- CPC have the revised updated Policy and Character documents from Andrea which now need some final editing work. These documents have been circulated to Councillors for review and comment.
- It is hoped to have a Steering Group meeting towards the end of April.
- IA reported most of the work carried out to date has been paid for, balance of unspent funding will be returned as per funding conditions. IA will apply for further funding to hopefully take us to completion of the JNP. It is proposed the finished document will be forwarded to Breckland DC by June 5<sup>th</sup> 2017 (Reg.14 submittal) to be followed by a public consultation of 6 weeks.

## Defibrillator/VETS Group

- RK reported everything is up and running and the CHT invoice has been paid.
- However there is a problem with the phone connection as 3 of the VETS have BT phone blocking systems – this is being resolved – to date no phone connection invoice has been issued.

## Play Area Matters

- There are still minor repairs to be carried out. 4 new swing seats have now been fitted and the offending molehills flattened.
- NORSE has sent a quote for mowing the whole area from April to October twice a month at £407.40 plus vat.
- Councillors favoured going for a 2 or 3 year option pending clarification of full details. RK to clarify with NORSE.

## Matters Arising

- DS reported **VODAFONE** cable has been installed and Vodafone will now install the unit.
- RK reported the 3 new **STREET LIGHTS** ordered, with a 4-6 weeks to supply and fit. Westcotec are not making a fitting charge due to misinformation from supplier.
- **Speedwatch Group** still to supply their collected data. A meeting is to be arranged with Highways as soon as data is available.

## Finance

- |   |               |                  |
|---|---------------|------------------|
| • Statement to 3 April  | Current a/c   | <b>£5728.14*</b> |
|   | Business a/ct | <b>£9294.65</b>  |
| • Outgoings for month   |               | <b>£3932.57</b>  |
| • JNP funding to be returned is <b>£3756</b> which will leave in the current account. |               | <b>£1971.19*</b> |

## Planning

<a href="#">3PL/2017/0149/HOU</a>	- Old School House loft conversion.	permission
<a href="#">3PL/2017/0087/LB</a>	- Church Cottage Chimney Breast	permission
<a href="#">3PL/2017/0167/VAR</a>	- Bretwick Hse removal of Condition 3	permission
<a href="#">TRE/2017/0058/TCA</a>	- Work on lime tree in Churchyard	permission
<a href="#">TRE/2017/0065/TCA</a>	- Deva The Street - removal of 4 trees	<b>undecided</b>
<a href="#">3PL/2016/0264/TCA</a>	- Wyndham Lodge - Chestnut Tree	<b>undecided</b>

## Correspondence

Refer to correspondence from 9 March to current date, plus:

NORSE quote to be clarified – see Play Area item above

Renewal of yearly CAN Membership at £20 was accepted

CAN Membership subscription for 2017 agreed

DIO Training Notices circulated

CPRE Newsletter circulated

## AOB

- TTC governance Review. CPC - response sent 31 March declining invitation to informal meeting.
- IA asked for progress on satellite dishes at No36 The Street – DG advised she had information and would follow up with communicating with Planning Enforcement Officer at BC
- Power Station liaison meeting postponed – as yet no new date advised.
- DS made enquiries with Highways England (EAST) re Slip-Road maintenance and will arrange an inspection.
- GG mentioned the Croxton Run on 1<sup>st</sup> May 2017. He has spoken with Highways re ongoing work on the pavements. They have assured their cooperation.
- RK to remind Highways of planned access and drop kerb requirement at No. 40 The Street in view of current footpath upgrading.
- 

**There being no other business the Meeting closed at 9.05 pm.**



R. King  
Chairman

**Date of next Meeting – Annual Parish Council Meeting to be held in Village Hall at 7.30 pm on Thursday 11<sup>th</sup> May 2017 – to be followed by Annual Parish Meeting (if required).**

Signed 15<sup>th</sup> June 2017