

**MEETING of the
JOINT CROXTON and BRETENHAM & KILVERSTONE PARISH COUNCILS
JOINT NEIGHBOURHOOD PLAN STEERING GROUP
to be held at the
CROXTON VILLAGE HALL
on Thursday 11 January 2018 at 7.00 pm**

AGENDA

1. Agree meeting Chairman
2. Attendance Chairman
3. Any Declarations of Interest Chairman
4. Minutes of last meeting Chairman
5. Overview of JNP Regulation 16 preparation Andrea Long
6. Agree draft JNP Regulation 16 Documents SG
7. Agree Regulation 16 release date to BDC Chairman
8. Agree responsibility/dates for following:
 - a. Press Release
 - b. Leaflet drop (if required)
 - c. Web sites
 - d. Locations for hard copies
 - e. List of consultees (if required)
9. Agree following:
 - a. Number of hard copies required
 - b. Which printer and cost
 - c. Email versus hard copy
 - d. Dates for schedule update
10. Funding position Chairman
a. Locality/DCLG Grant I. Andrews
11. Way ahead and JNP Project Plan Chairmen
12. Date of Next Meeting Chairman