

MINUTES OF CROXTON PARISH ANNUAL PARISH COUNCIL MEETING

Held in Croxton Village Hall on Thursday 12th May 2022

1. Councillor Stephen opened the meeting as outgoing Chairman and welcomed everyone to the Annual Parish Council Meeting. He then handed over to the clerk to take over proceedings for the election of the new Chairman and Vice Chairman.

The Clerk then asked for a nomination of a new Chairman. Councillor Stephen proposed and Councillor Poore seconded the motion that Councillor Dauny be elected as Chairman. This was agreed unanimously.

RESOLVED: Councillor Dauny be elected Chairman for the year ensuing.

The Clerk then asked for nominations for Vice Chairman. The Chairman proposed and Councillor Stephen seconded a motion for Councillor Poore to be elected Vice Chairman. This was carried unanimously.

RESOLVED: Councillor Poore be elected Vice Chairman for the year ensuing.

The Chairman then thanked the outgoing Chairman for all his work over the past years.

2. **Present**

Paul Dauny	PD	Chairman
Andy Poore	AP	Vice Chairman
Gerald Goucher	GG	Councillor
Dave Vick	DV	Councillor
Doug Stephen	DS	Councillor
Romy Dawson	RD	Clerk/RFO

Also in attendance: Councillor Robert Kybird and Councillor Sam Chapman-Allen and the Internal Auditor.

3. **Any Declarations of Interest** There were none.
4. **Chairman's Report FYE 21/22** These had been circulated previously and questions invited. There were none.
5. **Minutes of the Meeting held on 10th March 2022.** These had been circulated previously, were agreed and approved. Councillor Goucher proposed and Councillor Vick seconded the approval of minutes of the meeting which was agreed unanimously. These were then signed by the Chairman.

RESOLVED: The minutes be approved.

6. **Matters Arising**

- i. **Norfolk County Council Report** The clerk reported that she had not received the annual report from Councillor Eagle and therefore had not circulated it. Councillor Kybird responded that he would follow up.
- ii. **Breckland District Council Report** The Clerk would re-circulate the report. Councillor Chapman-Allen reported that match funding was again opening up for applications at the beginning of June.

- iii. **GTP** It was reported that Jack Weaver continues to liaise with various agencies and there was mention of improving Thetford Station and the plan mentions Long, Medium and Short term care; National Highways has acknowledged problems with A11/A14 Junction and Fiveways Roundabout. The Abbey Estate regeneration is taking longer than expected, however, Riverside precinct is expected to open sometime in July. There is evidence of programme management thanks to the hard work of the Councillors Poulter and Stephen.
- iv. **Playing Fields** Councillor Stephen produced a quote for two posts (one small one large) to be replaced totaling £738. After a brief discussion it was agreed that the Chairman would apply for match funding in order to cover half of the repairs as the quote had already been requested. The question was raised whether the match funding application could be applied retrospectively after having the work done but it was then confirmed that the PC could not apply for match funding if the work had already been committed to. The clerk then reported that the Annual Inspection had been booked and that an appointment could be made at a charge of £42 + VAT but an appointment was not deemed necessary. Finally, after discussion it was decided that the Basketball posts were to be taken down before the inspection.

7. **Planning**

- a. [30B/2022/0032/OB](#) (Please click link for further information) Councillor Goucher asked for clarification of the wording used in this planning application. Councillor Kybird explained that this meant that the developers could proceed with the sale of houses as they had complied with 50% of the Section 106 requirement of (provision of the quote of social housing).
- b. [3PL/2022/0530/F](#) (Please click link for further information) After brief discussion it was agreed to comment 'No Objection'.
- c. **Local Plan**
Councillor Chapman-Allen reminded all that the Call of Sites was no open for any piece of land open to consideration, until the middle of June. Details can be found on the Breckland website but the clerk promised she would recirculate the email. Councillor Chapman-Allen also mentioned a 'Call for Green Sites' e.g. Woodland, Greens, Ponds etc. Parish Councils are being encouraged to register Green Sites to prevent them from being used for development in perpetuity. After discussion, it was agreed that the Chairman would make a list at the weekend and contact owner of the village pond to see if he was interested. The deadline for submission of green sites is 26th May.
- d. **JNP** Councillor Kybird confirmed that he would arrange a meeting with Andrew Darcey, the planning officer, and the Chairmen of both Croxton and Brettenham & Kilverstone Parish Councils to refresh the JNP.

8. **Finance**

- a. **Financial Year End Report** The clerk distributed the copies of the signed Financial Year End Report and was read out and questions were invited. The meeting was also informed that the Internal Auditor had approved the accounts and had completed and signed the Internal Auditor Report of the AGAR. The clerk then requested a proposer and seconder to adopt the Annual Accounts. Councillor Stephen proposed and Councillor Goucher seconded the motion to approve the accounts and this was carried unanimously. The AGAR was then signed by the Chairman and countersigned by the Clerk.

RESOLVED: To approve the accounts.

The Chairman then expressed thanks to the Internal Auditor for all his work on behalf of the Parish Council.

b. Financial Report: Statement up to 12th May 2022

Savings Account	Balance at last meeting	£10,748.94
Incoming	Interest Santander	£0.05
	Interest Unity Trust Bank for March	£4.84
	new Balance	£10,753.83
Current Account	Both Accounts	£6,768.62
Outgoings	13.04.22 Clerk Remuneration (Jan-Mar 22)	£242.60
	11.04.22 Clerk Underpayment	£7.00
	13.04.22 Clerk Tax (Jan-Mar 22)	£30.40
	13.04.22 Bank Fees (Jan-Mar 22)	£18.00
	14.04.22 URM Recycling	£27.00
	14.04.22 Westcotec	£314.64
	11.04.22 Croxton Village Hall Committee	£147.13
	19.04.22 Npower payments (Jan-Mar)	£367.89
	28.04.22 BHIB Ltd.	£499.61
	04.05.22 CGM	£75.00
		£1,729.27
	Subtotal	£5,039.35
Income	08.04.22 Precept Part 1 for 22/23	£3,366.50
	25.04.22 50% Village Hall Rent	£207.42
		£3,573.92
	Total Current	£8,613.27
	12.05.22	Total in both Accounts £19,367.10

9. Correspondence

Covered in item 6 iv and 7 a & b.

10. AOB

- A question was raised regarding new waste measure and the response was that covert cameras can now be used to aid prosecutions. It was confirmed that Breckland had the highest number of fixed penalty notices in the area.
- EV Charging Point: Meter tails have not yet been upgraded but is a work in progress.
- Clock: working perfectly after recent service and repair.
- Phone Mast: Planning application has been received.
- Church had made a request for a donation at the last meeting. It had been resolved

at the last meeting to offer a one-off donation of £500. Clerk to transfer after obtaining bank details.

11. **Dates of next meetings** There being no other business, the PC agreed the following dates for the ensuing year:

14th July
8th September
10th November
12th January
9th March
11th May

The meeting closed at 21.00

Minutes agreed:

P Dauny
Chairman

Date: