

MINUTES OF CROXTON PARISH ANNUAL PARISH COUNCIL MEETING

Held in Croxton Village Hall on Thursday 11th May 2023

1. Councillor Dauny opened the meeting as outgoing Chairman and welcomed everyone to the Annual Parish Council Meeting. He then handed over to the clerk to take over proceedings for the election of the new Chairman and Vice Chairman.

The Clerk then asked for a nomination of a new Chairman. Councillor Vick proposed and Councillor Poore seconded the motion that Councillor Dauny be elected as Chairman. This was agreed unanimously.

RESOLVED: Councillor Dauny be elected Chairman for the year ensuing.

The Clerk then asked for nominations for Vice Chairman. The Chairman proposed and Councillor Vick seconded a motion for Councillor Poore to be elected Vice Chairman. This was carried unanimously.

RESOLVED: Councillor Poore be elected Vice Chairman for the year ensuing.

The Chairman then thanked Councillors Stephen and Goucher for all their work over the past years. He then welcomed the new Parish Councillors, Mrs Grist and Mrs Goucher.

The newly appointed Chairman and Vice Chairman signed the acceptances of office. The remaining councillors also signed their acceptances of office.

2. **Present**

Paul Dauny	PD	Chairman
Andy Poore	AP	Vice Chairman
Carrie Goucher	CG	Councillor
Dave Vick	DV	Councillor
Emma Grist	EG	Councillor
Romy Dawson	RD	Clerk/RFO

Also in attendance: Councillor Robert Kybird.

3. **Any Declarations of Interest** There were none.
4. **Chairman's Report FYE 22/23** The Chairman read out his report which had been circulated previously and questions invited. There were none.
5. **Minutes of the Meeting held on 9th March 2023.** These had been circulated previously, were agreed and approved. Councillor Poore proposed and Councillor Vick seconded the approval of minutes of the meeting which was agreed unanimously. These were then signed by the Chairman.

RESOLVED: The minutes be approved.

6. **Matters Arising**

- i. **Norfolk County Council Report** The clerk reported that she had not received the

annual report from Councillor Eagle and therefore had not circulated it. Councillor Kybird responded that he would follow up.

- ii. **Breckland District Council Report** The Clerk would circulate the report, which was online and place it on the website via this link <https://www.breckland.gov.uk/corporate-plan/achievements-2022-2023>. Councillor Kybird reported that the district councillors were working hard on behalf of their districts, resolving planning issues and to please not hesitate to get in touch with them with any matters.
- iii. **GTP** No further updates. Councillor Goucher said she'd be happy to take on former Councillor's Stephen role in the GTP group.
- iv. **Playing Fields/Annual Inspection** It was reported that the annual inspection was due and that the Chairman would contact the inspector and arrange for a date. A quote has been requested for new play equipment in order to be ready for when match funding became available again.
- v. **Review of Dogs to play area** An discussion was held about whether or not to allow dogs onto the site. After extensive discussion, where opinion from the public was invited, it was decided to not allow dogs onto the site as a matter of course and to improve signage. Dogs on leads might be allowed to some Village Hall events on a case-by-case basis.
- vi. **Speeding in Croxton** Councillor Kybird reported that he would be contacting Councillors Eagle and Chapman-Allen to discuss traffic calming measures. The village representative of the speeding camera group reported that the speeding camera set up did work but that the last time they did a speed test was in September 2019 and requested that someone take over from her. The Chairman responded that there would be advertisements in the newsletter and the Facebook page to see if there was anyone interested in joining the speed group.
- vii. **Trial Bus Service Croxton** Councillor Kybird reported that an extension had been proposed for the bus service beyond Thetford Academy into Croxton. After a brief discussion it was agreed that the preferred bus stop would be near the telephone kiosk and sign.

7. Planning

- a. No planning issues were discussed.
- b. **Local Plan** No further update.
- c. **JNP** It was reported that the map had not been updated yet and that there had been a lull in the process due to the elections and recent passing of the former Chairman of Brettenham and Kilverstone Parish Council. Councillor Kybird confirmed that any JNP would not be valid for five years.

8. Finance

- a. **Financial Year End Report** The clerk distributed the copies of the signed Financial Year End Report and was read out and questions were invited. The meeting was also informed that a new Internal Auditor had had to be appointed but that she approved the accounts and had completed and signed the Internal Auditor Report of the AGAR. The clerk then requested a proposer and seconder to adopt the Annual Accounts. Councillor Dauny proposed and Councillor Goucher seconded the motion to approve the accounts and this was carried unanimously. The AGAR was then signed by the Chairman and countersigned by the Clerk. The clerk also reported that a new internal auditor had agreed to do

the accounts next year.

RESOLVED: To approve the accounts.

The Chairman then expressed thanks to the previous Internal Auditor for all his work on behalf of the Parish Council in years gone passed.

b. Financial Report: Statement up to 9th March 2023

Savings Account	Balance at last meeting	£10,814.33	
Incoming	Quarterly Interest	£50.75	
		new Balance	£10,865.08
Current Account			£9,588.30
Outgoings	31/03/2023 Quarterly Bank Fee	£18.00	
	03/03/2023 Npower	£71.10	
	14/04/2023 Clerk Jan-Mar 23	£221.00	
	14/04/2023 HMRC Tax Jan-Mar 23	£52.00	
	05/03/2023 Npower for March 23	£78.14	
	31/03/2023 URM invoice 1015473	£30.24	
	03/05/2023 BHIB Insurance	504.91	
	Total Expenses	£975.39	
		Subtotal	£8,612.91
Income			
	11/04/2023 1st Half of Precept for 23/24	£3,422.00	
			£3,422.00
		Total Current	£12,034.91
	09/03/2023	Total in both Accounts	£22,899.99

9. Correspondence

No other correspondence.

10. AOB

- a. A litter picking day had been proposed every 6th months and the Chairman confirmed that a risk assessment had been prepared. Councillor Poor proposed and Councillor Vick seconded a motion to invest in equipment at a cost of £100. This was carried unanimously.

RESOLVED: To purchase equipment necessary for the litter picking days.

- b. It was reported that a First Aid Course was available for £150; The PC could pay for the cost to provide free training for those on the VETS list and other volunteers up to 20 people in total. Councillor Goucher proposed and Councillor Grist seconded a motion to book the First Aid trainer at the cost of £150.

RESOLVED: The Chairman to book the trainer with about 7-8 weeks lead time.

- c. **EV Charging Point:** Meter tails have not yet been upgraded and the grant may have to be returned due to ongoing difficulties.

11. Dates of next meetings There being no other business, the PC agreed the following date for the next meeting:

27th July

Further dates will be decided at the next meeting.

The meeting closed at 21.00hrs

Minutes agreed:

P Dauny
Chairman

Date: