

CROXTON AND BRETtenham & KILVERSTONE PARISH COUNCILS

JNP STEERING GROUP MEETING

Held at the KILVERSTONE ESTATE OFFICE on Wednesday 18 January 2017 at 1900

Minutes of Meeting

Councillor R. King (Croxtan) Chairman for Meeting

1. Attendance

Mr. T. Poulter	Brettenham & Kilverstone
Mr. S. Holmes-Smith	Brettenham & Kilverstone
Mr. R. Herries	Brettenham & Kilverstone
Mt. P. Wright	Brettenham & Kilverstone
Mr. G. Brown	Brettenham & Kilverstone
Ms C Ross	B&K P/Clerk
Mrs.C Herries	B&K Internal Auditor
Mr. I. Andrew	V. Chairman Croxtan
Mr D. Stephen	Croxtan
Mr.G. Goucher	Croxtan
Mrs. D. Goucher	Croxtan P/Clerk
Ms. A. Long	Technical Support

2. Apologies

Mr. M. Engwell Vice Chairman B&K,
Mr M Wixey

3. Declared Matters of Urgent Business

None declared.

4. Declarations of Interest

No Declarations of Interest recorded

5. Informal Consultation Response/Action

Policies Document

These were discussed with minor adjustments to pages 3/5/10/12/13/20//22/24 and document agreed.

Character Appraisal Document

These were discussed with amendments to page 1, missing buildings (Croxtan) to be added, Vicarage content to be revised, archaeology and other comments noted, and document agreed.

Additional Information

TPO's total for Croxton to be requested again for future inclusion.

The agreed Informal Responses/Action sheets will be posted to the Parish and Joint websites on basis of anonymity.

However responses to Formal Draft JNP will include full details of responders and this will be made clear on Formal Draft Consultation documentation

6. Strategic Environmental Assessment

The current situation regarding whether we are required to produce SEA documentation or not is completely unacceptable.

The summarised timetable to date is:

Initial Screening Document to BDC	25/03/16
Decision that SEA submittal was required (misinterpretation by NE)	25/07/16
Decision by NE that no SEA submittal is required	14/12/16
Information from BDC to ignore NE decision.	05/01/17

We have now raised this to a higher level of BDC management and await contact to arrange meeting to resolve the situation.

7. JNP Development Timetable

A copy of the current schedule was tabled and will be attached to these Minutes.

Submittal of Draft Plan proposed date is 27th March 2017.

Proposal is to commence Formal Consultation Period from 3rd April, allowing 7 weeks to accommodate public holidays,

This will be dependent upon the final outcome regarding SEA requirement, however all were in agreement to proceed with development of the Plan in all other respects.

8. Any Other Business

I. Andrew advised the meeting that he was prepared to proceed with applying for additional funding. This was accepted by all.

Signed:



Date: 2 August 2017